

<b>Title</b>	The Model of Administration for Office of Academic Resources and Information Technology in Rajabhat Universities
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### ABSTRACT

This research is a mixed methodology based on qualitative and quantitative research. The main objectives of the research were 1) to study the condition, requirement, and the guidelines for the administration of The Office of Academic Resources and Information Technology, 2) to establish and supervise the administration of The Office of Academic Resources and Information Technology, Rajabhat Universities and 3) to evaluate the administration model of The Office of Academic Resources and Information Technology, Rajabhat Universities. The study was classified into 3 stages as follows: 1) a study of the condition, the requirement, and the guidelines for the administration of The Office of Academic Resources and Information Technology was collected from the teachers, staff and students, and the study of the guidelines for the library administration was investigated from the Higher Educational institutes with the best practice, 2) the creation and validation of the administration model of The Office of Academic Resources and Information Technology, Rajabhat Universities by using data from the first step was formulated and checked by 9 experts in the form of group discussion, and 3) the feasibility evaluation of the administration model of The Office of Academic Resources and Information Technology was investigated. The findings were as follows:

1. The administration of The Office of Academic Resources and Information Technology, Rajabhat Universities consisted of 3 main elements: 1) Input 2) Process, and 3) Output.

2. The administration model of The Office of Academic Resources and Information Technology consisted of 3 elements and 1 successful condition as follows: The first element: Input consists of 2 parts: 1) Personnel, 2) The scope of work. The second element: Process consists of 7 steps: planning, organization, plan implementation, evaluation, improvement and development, reporting, and coordination. The third element: Output consists of two parts: 1) the efficiency of the

self-assessment of The Office of Academic Resources and Information Technology, 2) the effectiveness of the customers' satisfaction assessment of The Office of Academic Resources and Information Technology. The fourth element: Successful condition consists of four conditions: 1) University support, 2) Teamwork 3) Collaboration network, and 4) Executive's vision.

3. The evaluation of the administration model of The Office of Academic Resources and Information Technology, Rajabhat Universities, which was developed, has feasibility of implementation at the highest level.